



**NATIONAL UNIVERSITY OF SINGAPORE
INTERNATIONAL RELATIONS OFFICE
TF LEARN PROGRAMME @ NUS, INFORMATION SHEET**

Office dealing with exchange matters	International Relations Office
Contact	National University of Singapore 3rd Storey, Unit 03-03, Shaw Foundation Alumni House, 11 Kent Ridge Drive, Singapore 119244 Phone: (65) 6516 4356 Fax: (65) 6778 0177 Web: http://www.nus.edu.sg/iro
Operating hours	Mon-Thur: 8.30am–6.00pm Fri: 8.30am–5.30pm Closed for lunch (1pm-2pm) Closed on Saturdays, Sundays and Public Holidays
<i>(All TF LEARN scholars need to be successful in their application for Non-Graduating Exchange (NGE) in order to come to NUS under the TF LEARN Programme @ NUS. The relevant office of NGE in charge is the Registrar's Office. Details are as per below)</i>	
Office handling admission of Non-Graduating (Exchange) students	Registrar's Office
Contact	National University of Singapore Registrar's Office (Non-Graduating Programme) University Hall, Lee Kong Chian Wing #UHL-04-01, 21 Lower Kent Ridge Road Singapore 119077 Phone: (65) 6516 2301 Fax: (65) 6778 6371 Web: http://www.nus.edu.sg/registrar/edu/ng.html
ASEAN and Asia	Mr Ho Shi Ning Simon reghsns@nus.edu.sg

TF LEaRN Scholarship

A scholarship of S\$ 6,500 by Temasek Foundation.

TF LEaRN Requirements

The 2nd disbursement of S\$ 1,000 will be given following the satisfaction of the TF LEaRN requirements, as per below:

- Academic courses
TF Scholars will take 3-4 examinable modules courses in NUS and must obtain a minimum overall Cumulative Average Point (CAP) of 3.0 out of 5.0 during their exchange in NUS.
- Community Involvement
TF Scholars are required to spend a minimum of 15 hours on at least one community involvement project in the host country.
- Host Programme
Inbound TF Scholars will be matched to a host, who is a former NUS TF Scholar. They are strongly encouraged to meet their hosts to network, build relationships and familiarise themselves with local life in Singapore. Do note that there is no home-stay involved.
- TF LEaRN activities
All TF LEaRN activities are compulsory.
Examples of activities conducted are the Introductory Briefing, Temasek Learning Journey, Service Learning Workshop and an ASEAN event. Scholars are required to help organise the events, when called upon by IRO. The events will be held in Singapore.

Please take note of the programme schedule:

Activities	For scholars of semester 1 (Aug-Dec)
Introductory briefing	August
Service Learning Workshop	Beginning September
Temasek Learning Journey	October
ASEAN event	October/ November

Please do not book anything during the recess and reading week.

Exact dates will be communicated via email.

- Submission of documents
 - Photo-essay of your learning experience, via NUS IVLE
 - Community log sheet (hardcopy)
 - Online survey
- Promotion of the TF LEaRN Programme @ NUS
 - TF Scholars are required to share their experience and learning with fellow students in their home countries and with fellow LEaRN students through seminars and other platforms.
 - TF Scholars are required to help promote the programme when called upon by IRO

Disbursement Schedule

The scholarship will be disbursed in two installments- the second one upon satisfactory completion of the programme.

Month	Disbursement	S\$
1 month after arrival to NUS	1st disbursement	5,500
1 month before end of semester	2 nd disbursement	1,000

Given the disbursement schedule, **please bring at least S\$ 1,500** to Singapore to cover for the first month at NUS.

Estimated Expenses in Singapore

One-time expense	S\$
Accommodation (<i>Compulsory: all TFLearn scholars will be housed at one of the Residential Colleges at the University Town</i>) (https://aces01.nus.edu.sg/ngAdmForm/index.jsp)	1980-2250
Compulsory meal plans (breakfast and dinner)	864
Mandatory miscellaneous fees (Student pass: S\$ 90; student activity and services' \$ 28.89; registration fee: S\$16.05; academic related fee: S\$18)	155
Total (one-time expense)	S\$ 3000-3300
Monthly expenses	S\$
Food (1 meal a day)	S\$150 - S\$300
Public Transport	S\$100 - S\$150
Books & Stationery (depending on courses)	S\$200 - S\$300
Miscellaneous	S\$200
Total (per month)	S\$650 - S\$950 per month

Disbursement prerequisites

For the prompt disbursement of the award, you need to do the following upon arrival to Singapore upon arrival to Singapore:

1. Open a bank account in Singapore (E.g. DBS, OCBC)
2. Update your CREDIT bank account in myISIS accurately
 - Go to <https://myisis.nus.edu.sg>
 - Self Service > Campus Finances > Maintain Bank Accounts > **Credit** Bank Account Details > Add a new Credit Bank Account
 - Update your name exactly as on top left corner under "Bank Accounts" webpage under myISIS at the link provided to you later.

Course-related Information (for exchange students)

Language of Instruction	English
List of modules available to exchange students	Students should refer to http://www.nus.edu.sg/registrar/edu/ng.html#academic for the list of modules available to exchange students. The list will be updated around May to June each year. Usually the information will not differ much from year to year
Is course information (E.g. description, syllabus) available online?	Yes, course information is available at: http://www.nus.edu.sg/registrar/nusbulletin/modulesearch.html
Restricted programmes or courses (not open to exchange students)	For students from Southeast Asia, without exchange agreements with NUS: Please be prepared to take modules from faculties other than

	<p>Business, Economics and Law, since they are extremely popular.</p> <p>Refer to https://share.nus.edu.sg/registrar/info/info/Non-Graduating-Module-Restrictions.pdf for full details on Modules Restriction</p>
Are students allowed to take cross-faculty modules?	Yes, subject to fulfillment of pre-requisites, availability of the modules, as well as approval from home university.
Can students take modules of a different level, e.g. students at Year 1 take Level 3 modules?	<p>Yes, subject to:</p> <ol style="list-style-type: none"> 1. Pre-requisites of the modules; 2. Availability of the modules; and 3. Approval by the respective NUS faculties/departments <p>The first number of the module code is an indication of level and not year of study.</p>
Exchange-related Information	
Is medical report required?	All incoming international students who are applying for a Student's Pass for 6 months and above are required to complete a medical examination (details will be provided in the offer package).
Can students extend their exchange period? If yes, please advise application deadline and the procedures.	<p>If the exchange quota permits, student may be allowed to extend his/her exchange period in NUS. Permission must first be given by both the home university and NUS SEP Manager.</p> <p>Please refer to the following link: http://www.nus.edu.sg/registrar/edu/ng-current.html#extension for procedures on extension request.</p>
When will the Official Transcripts be ready?	<p>Two copies of transcript will be sent directly to the relevant office at the home university responsible for student exchange programmes, approximately two months after the completion of the exchange.</p> <p>Full year exchange students will only get their official transcript at the end of their study in NUS. Students who wish to print out an unofficial transcript can do so on their own via myISIS.</p> <p>Please visit http://www.nus.edu.sg/registrar/edu/ng.html#academic</p>
Accommodation	
Is university accommodation available for TF LEARN scholars?	<p>Accommodation has been arranged at the Residential Colleges at University Town.</p> <p>https://aces01.nus.edu.sg/ngAdmForm/index.jsp</p>
Accommodation rates for Residential Colleges	Refer to http://www.nus.edu.sg/osa/has/undergraduate/hostel-rates

Early check-in/vacation stay	For early check-in and vacation stay, please refer to http://www.nus.edu.sg/osa/has/undergraduate/early-check-in-date
Visa Requirements	
Are exchange students required to obtain a visa (Student's Pass)? If yes, will the university assist in the application?	<p>Yes. Exchange students who have been accepted to NUS will receive instructions via email for the Student's Pass application.</p> <p>Students who need a visa to enter Singapore can use the In-Principle Approval (IPA) letter to serve as a single-trip entry visa. All other students will be instructed to enter on a tourist visa and then convert it to a Student's Pass during registration.</p>
Arrival / Orientation Programme	
Scheduled registration dates	Semester 1: In August (Please refer to the Registration Guide around May at http://www.nus.edu.sg/registrar/edu/ng.html)
Is airport pick-up service available?	Students who have received confirmed NUS housing may apply for airport reception (Meet-n-Greet Service) offered by the Office of Student Affairs. http://nus.edu.sg/osa/international/index.html
Is orientation programme for international students available? If yes, when will it be held?	Semester 1: In August
Is an introductory briefing on TF LEaRN Programme available? (The introductory briefing on TF LEaRN Programme is different from the orientation for international students and is compulsory.)	Semester 1: In August (The date will be communicated via email)
Medical Insurance	
Are exchange students required to purchase a compulsory medical insurance plan?	Yes. Every international student must take up the compulsory NUS Group Medical Insurance Scheme (GMIS). Please refer to the following for more information:

Work information	
Are exchange students allowed to work	Students are <u>not</u> allowed to work on and off campus.
Important Websites	
	<p>NUS www.nus.edu.sg</p> <p>International Relations Office www.nus.edu.sg/iro</p> <p>TF LEaRN Programme @ NUS http://www.nus.edu.sg/iro/opps/others/in/tflearn/index.html</p> <p>Registrar's Office (Non-Graduating Programme) http://www.nus.edu.sg/registrar/edu/ng.html</p> <p>Online Course Catalogue http://www.nus.edu.sg/registrar/nusbulletin/modulesearch.html</p> <p>Special Term Information http://www.nus.edu.sg/registrar/event/specialterm.html</p>

Information correct as at Feb 2014.